


## DIRECTIVES

**Event ID: WAITING**

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Portugal has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event GUIMAGYM CUP 2024:

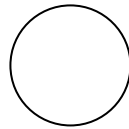
<b>DISCIPLINE</b>	<b>Rhythmic Gymnastics</b>
<b>HOST FEDERATION</b>	<b>Federação de Ginástica de Portugal</b> Address: Estrada da Luz, 30 A 1600-159 Lisboa Phone number: +351218141145 Email: <a href="mailto:federacao@ginastica.org">federacao@ginastica.org</a> <a href="http://www.ginastica.org">www.ginastica.org</a>
<b>ORGANIZING COMMITTEE</b>	<b>Guimagym – Clube de Ginástica de Guimarães</b> Address: Rua Jaime Martins, 4810-056 Costa Guimarães e-mail: <a href="mailto:geral@guimagym.pt">geral@guimagym.pt</a> <a href="http://www.guimagym.pt">www.guimagym.pt</a> Contact person: Adriana Castro Phone number: +351961340700 e-mail: <a href="mailto:guimagymcup@guimagym.pt">guimagymcup@guimagym.pt</a>
<b>LOCATION</b>	<b>Guimarães - PORTUGAL</b>
<b>DATES</b>	<b>8-10 November 2024</b>
<b>VENUE</b>	<b>PAVILHÃO MULTIUSOS DE GUIMARÃES</b> Alameda Cidade de Lisboa, 481 – Guimarães 4835 – 037 Guimarães Venue capacity: 3000 
<b>APPARATUS SUPPLIER</b>	Please, refer to the attached "List of Apparatus".
<b>GYMNASTS' HAND APPARATUS</b>	The changes of the Apparatus Norms for the Hand Apparatus valid for Apparatus Manufacturers and Gymnasts enter into force from 01 January 2019.  The list of the RG Hand Apparatus with valid certificates is published on the FIG website ( <a href="#">here</a> ) and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an Apparatus which does not comply with the norms.  <b>Random checks on the FIG and Manufacturers' Logos will be carried out at any time during the Event.</b>
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conduct</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> </ul>

	<ul style="list-style-type: none"> <li>• Code of Points and relevant Newsletters / Helpdesk</li> <li>• General Judges´ Rules</li> <li>• Specific Judges´ Rules</li> <li>• Anti-doping Rules</li> <li>• Medical Organisation of FIG Competition and Events</li> <li>• Framework for Safeguarding athletes and other participants from harassment and abuse in sport during Events</li> <li>• License Rules</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> <li>• Regulations for Award Ceremonies</li> <li>• Accreditation Rules</li> </ul> <p>and subsequent decisions of the FIG Executive Committee.</p>				
<b>FEDERATIONS INVITED</b>	<p>The Organizing Member Federation will invite all Member Federations in good standing.</p> <p>Participation: Individual: 1 coach, 1 judge (compulsory), max 2 seniors, 2-4 juniors</p>				
<b>AGE LIMITS</b>	<p><b>Junior:</b> as per FIG Technical Regulations <b>Senior:</b> as per FIG Technical Regulations <b>All gymnasts must have a current valid FIG license at the time of the event.</b></p>				
<b>JUDGES AND JURIES</b>	<p><b>Each delegation must present a judge with current valid FIG brevet (XV cycle) at the time of the event, in the respective discipline (RGI and/or RGG).</b></p> <p>For delegations not presenting FIG brevet judge a tax of 200€ will be applied.</p>				
<b>REGISTRATION DEADLINES</b>	<table border="1"> <tr> <td><b>Definitive registration</b></td> <td><b>15.08.2024</b></td> </tr> <tr> <td><b>Nominative registration</b></td> <td><b>15.09.2024</b></td> </tr> </table>	<b>Definitive registration</b>	<b>15.08.2024</b>	<b>Nominative registration</b>	<b>15.09.2024</b>
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<b>ENTRY FEES</b>	<p>The Entry fee for this event will be <b>50€ per gymnast.</b></p>				
<b>ACCREDITATION</b>	<p>The accreditation of the delegations will be held upon arrival. For accreditation you must present:</p> <ul style="list-style-type: none"> <li>▪ payment of accommodation and entry fee</li> <li>▪ FIG license for gymnasts</li> <li>▪ Certification of insurance for all delegation members, covering illness, accidents, repatriation</li> </ul> <p>Accreditation card is personal for each participant. <b><u>Please, send a photo of each member of the delegation before 01.10.2024.</u></b></p> <p>Payment for accommodation+meals and participation fee to be paid in cash, during accreditation, or by bank transfer, before arrival.</p>				
<b>EVENT FORMAT</b>	<ul style="list-style-type: none"> <li>• Individual All-around SENIOR (4 routines)</li> <li>• Individual All-around JUNIOR (4 routines)</li> <li>• Team competition INDIVIDUAL JUNIOR – 2-4 gymnasts/8 routines</li> <li>• Finals per apparatus - JUNIOR and SENIOR gymnasts (8 best gymnasts, maximum 2 per team/3 per country). The organizing club has the right to add 1 gymnast to each final.</li> </ul>				
<b>PROVISIONAL SCHEDULE</b>	<p><b>6 November:</b> Arrival of the delegations <b>7 November:</b> Official trainings <b>8 November:</b> Official trainings / Judges meeting / City sightseeing (Competition DAY 1 - possibility according to the number of registrations) <b>9 November:</b> All-around competition DAY 2 <b>10 November:</b> Finals per apparatus / Banquet <b>11 November:</b> Departure of the delegations</p>				
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Embassy or Consulate in your country if a visa is required for your travel to <b>Portugal</b>. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>15.08.2024</b> to the LOC.</p>				

	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.								
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not answer for any liabilities in case of accidents, illness, repatriation and the other. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance. (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <a href="https://www.gymnastics.sport/site/pages/medical-insurance.php">https://www.gymnastics.sport/site/pages/medical-insurance.php</a> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>								
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by <b>01.10.2024</b>.</p>								
<b>LOCAL TRANSPORTATION</b>	<p><b>Free local transportation</b> from the nearest airport Porto (OPO) to the venue and return will be provided by the organizing committee.</p> <p>Shuttle bus will be available during competition days between hotel and sports hall.</p>								
<b>ACCOMMODATION</b>	<p><b>Hotel Fundador – Guimarães *** (or similar hotel)</b></p> <p><b>75€ person/night</b> (double or triple room, including breakfast, lunch, dinner)</p> <p><b>90€ person/night</b> (double or triple room, including breakfast, lunch, dinner) - for extra guests</p> <p>Single room is rated per person 120€ per night including breakfast, lunch and dinner.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates.</p> <p>While the Accommodation form must be returned to the LOC by <b>01.10.2024</b> at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p><b>The invited participating federations must pay for the accommodation expenses of their delegation members.</b></p>								
<b>MEDICAL SERVICES</b>	Medical services will be available, if needed, on the sports hall during trainings and competition.								
<b>MARKETING</b>	FIG advertising and publicity norms must be respected.								
<b>PRIZE MONEY</b>	<p>The prize money, free of any deductible taxes, will be distributed in <b>Euros (€)</b> as follow:</p> <table border="1"> <thead> <tr> <th colspan="2"><b>SENIOR INDIVIDUAL ALL AROUND COMPETITION</b></th> </tr> </thead> <tbody> <tr> <td>1<sup>st</sup> place</td> <td>300€</td> </tr> <tr> <td>2<sup>nd</sup> place</td> <td>200€</td> </tr> <tr> <td>3<sup>rd</sup> place</td> <td>100€</td> </tr> </tbody> </table>	<b>SENIOR INDIVIDUAL ALL AROUND COMPETITION</b>		1 <sup>st</sup> place	300€	2 <sup>nd</sup> place	200€	3 <sup>rd</sup> place	100€
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1 <sup>st</sup> place	300€								
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<b>BANK ACCOUNT INFORMATION</b>	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <p>Name: Guimagym – Clube de Ginástica de Guimarães  IBAN: PT50 0010 0000 5656 9510 0018 1  SWIFT/BIC: BBPIPTPL</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <p>Payment by bank transfer must be done no later than <u>15.10.2024</u>.</p>								
<b>DEADLINES SUMMARY</b>	<table border="1"> <tr> <td>Definitive Registration</td> <td><b>15.08.2024</b></td> </tr> </table>	Definitive Registration	<b>15.08.2024</b>						
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	Visa Request Form	15.08.2024
	Nominative Registration	15.09.2024
	Travel Schedule + Accomodation form	01.10.2024
	Photo	01.10.2024
	Payment of the Accommodation Costs	15.10.2024
	Payment of the Entry Fee	15.10.2024
	Music	15.10.2024
<b>ADDITIONAL INFORMATION</b>	<p>IMPORTANT: <b>Till 15.10.2024:</b> Please, send the music in MP3 file by “wetransfer” to <a href="mailto:guimagymcup@guimagym.pt">guimagymcup@guimagym.pt</a></p> <p>By the time of this tournament, there will be held a competition for younger gymnasts (age categories: 2016-2011) and non-FIG junior and senior. For more information contact organizing committee.</p>	

Sincerely Yours,



Name + Function  
(either the President or Secretary General)

Place and date:

Signature