

DIRECTIVES

Dear IFAGG Members,

Estonian Gymnastics Federation has the pleasure to invite You to participate in Tartu Trophy at 21-22.11.2024 in Tartu, Estonia. The competition is an official IFAGG **C-category competition**.

DISCIPLINE	Aesthetic Group Gymnastics (AGG)	
HOST FEDERATION AND LOCAL ORGANIZING COMMITTEE (LOC)	Estonian Gymnastics Federation Contact person Ms Tene-Riin Vaarmann, Mrs. Lea Kriibi Tondi 84/3, Tallinn, Estonia +372 5919 2717; +372 56 477 619 aggtartu2024@estoniangymnastics.ee www.estoniangymnastics.ee	
LOCATION	Tartu, Estonia	
DATE	November 21st -22nd 2024	
VENUE	<u>Competition hall</u> University of Tartu Sports Centre Ujula 4, 51008 Tartu Estonia	
RULES AND REGULATIONS	All participants have to follow the IFAGG rules and regulations.	
AGE LIMITS AND EVENT FORMAT	Only IFAGG members in good standing can register participating groups. Tartu Trophy 2024 Children 7-8 competition (no limit, finals max. 2 per country) Mixed Children 7-8 competition (no limit, finals max. 2 per country) Short program Children 7-8 (no limit, finals max. 2 per country)	
JUDGES	For accreditation, please register all judges ONLINE: http://rgform.eu/event.php?id_prop=6259 Delegations are responsible for all judges' expenses (travel, accommodation and local transportation).	
REGISTRATION DEADLINES	Registration will be ONLINE (only official members of IFAGG can register) at http://rgform.eu/event.php?id_prop=6259	
	Preliminary registration	August 22nd 2024 (3 months prior to the event)
	Nominative registration	October 22nd 2024 (4 weeks prior to the event)

ENTRY FEES	<p>The non-reimbursable entry fee is:</p> <p>Tartu Trophy 2024 Team consists of 1-6 gymnasts and max. 2 coaches 100 € Team consists of 7 or more gymnasts and max. 3 coaches 130 €</p> <p>Extra accreditation over the limit of group number is 40 € / delegate</p> <p>According to IFAGG rules the registration after deadline will be at additional charge of 100 € per group (to the LOC)</p>
ACCREDITATION	<p>The delegations will be accredited upon their arrival at the competition office At accreditation, Heads of Delegations must:</p> <ul style="list-style-type: none"> • Check the correct names of their whole delegation • Make passport control for all gymnasts • Present proof of medical insurance of all the members of the delegation • Make necessary payments • Present a CD with national anthem • Collect the accreditation cards of the teams in the delegation
PROVISIONAL SCHEDULE	<p>Wednesday, 20th November</p> <ul style="list-style-type: none"> • Arrival of delegations • Possibility to train in the competition hall for extra fee 50€/h (preliminary application deadline 21st October) • Welcome meeting and draw for preliminaries <p>Thursday, 21st November</p> <ul style="list-style-type: none"> • IFAGG Trophy and Tartu Trophy preliminary competition • Draw for finals <p>Friday, 22nd November</p> <ul style="list-style-type: none"> • IFAGG Trophy and Tartu Trophy final competition • Departure of delegations <p>Saturday, 23rd November</p> <ul style="list-style-type: none"> • Departure of delegations
MEDICAL SERVICES	<p>LOC will provide the first medical aid service, a doctor and emergency medical transportation in the competition area.</p>
ANTIDOPING	<p>IFAGG Code of Discipline</p> <p>It is a condition of participation in IFAGG's activities that gymnasts, their assistants and representatives will follow the national and international antidoping rules. All gymnasts, their assistants and representatives are obligated to know the antidoping rules. The information of the prohibited substances and methods can be found on the WADA page: https://www.wada-ama.org/</p>
PERSONAL DATA PROTECTION	<p>Personal information of registered gymnasts, coaches, judges and volunteers are used in published official competition protocols, rgform.eu online environment, competition's/federation's website and in social media channels. By registering to the event, the gymnasts, coaches, judges and volunteers are giving a consent to publish visual materials (photos, videos) on which they might be displayed. In case the person is not consent with the previous, LOC and federation has to be informed in written form by the start of the competition. Only photographers and journalists with accreditation are allowed to take pictures and film the event (registered online http://rgform.eu/event.php?id_prop=6259 or onsite).</p>

VISA	<p>Please verify if a visa is required for your travel to Estonia.</p> <p>LOC will be happy to assist each delegation member with an official invitation letter, provided that the request is made on an official visa form <u>before August 22nd 2024</u> to LOC, aggtartu2024@estoniangymnastics.ee</p>									
INSURANCE	<p>The Host Federation, LOC and IFAGG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>IFAGG Technical Regulations foresee that all participants are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p>									
INTERNATIONAL TRANSPORTATION	<p>All participants must pay for international travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to LOC http://rgform.eu/event.php?id_prop=6259 by October 22nd 2024</p>									
LOCAL TRANSPORTATION	<p>Transfer from Tallinn International Airport, Tallinn Railway Station or Tallinn Harbour to the official hotels and vice-versa costs 50€ per person.</p> <p>Transfer request should be made by October 22nd 2024 http://rgform.eu/event.php?id_prop=6259</p> <p>Local transport will be provided only for the delegation members who have booked their hotel accommodation through LOC.</p>									
ACCOMMODATION AND MEALS TOURIST INFO	<p><u>Official hotels are located 1 - 5 km from the competition venue:</u></p> <p><u>Price per room per night:</u></p> <ul style="list-style-type: none"> - single room 100€ - twin room 120€ - triple room 165€ (limited number of rooms) - quadruple room 200€ (limited number of rooms) <p>The price includes breakfast in the hotel.</p> <p>Antonius Hotel and Lydia Hotel (1km from the venue)- recommended for judges and VIP guests (limited number of rooms)</p> <ul style="list-style-type: none"> - standard double room 140€ - superior double room 165€ <table border="1" data-bbox="437 1447 1437 1655"> <tr> <td>Preliminary hotel registration (online)</td> <td>August 22nd 2024</td> <td>Number of the hotel rooms per delegation.</td> </tr> <tr> <td>Definitive registration (online)</td> <td>September 22nd 2024</td> <td>Hotel rooms per team, 50% of payment</td> </tr> <tr> <td>Nominative registration (online)</td> <td>October 22nd 2024</td> <td>50% of the remaining accommodation payment</td> </tr> </table> <p>*The hotel rooms will be allocated on a “first come, first serve“ basis – member federations should request their accommodation as a matter of priority.</p> <p>**All IFAGG members are strongly advised to book their accommodation in official hotels and through LOC.</p> <p>Delegations who will not arrange accommodation through LOC will be charged 10€ per person (public transportation fee).</p> <p>***Sightseeing and other tourist info is available in the competition area.</p> <p>Lunch is served in the competition area. Cost per meal per person is 15€.</p>	Preliminary hotel registration (online)	August 22nd 2024	Number of the hotel rooms per delegation.	Definitive registration (online)	September 22nd 2024	Hotel rooms per team, 50% of payment	Nominative registration (online)	October 22nd 2024	50% of the remaining accommodation payment
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	<p>Meal request should be made online: http://rgform.eu/event.php?id_prop=6259 by October 22nd</p>																										
<p>BANK ACCOUNT INFORMATION</p>	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <p style="padding-left: 40px;"> Beneficiary: Estonian Gymnastics Federation Address: Tondi 84/3, 11316 Tallinn Bank: Swedbank Address: Liivalaia 8, 15040 Tallinn, Estonia SWIFT: HABAE2X IBAN: EE492200221069026794 </p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																										
<p>MEDIA</p>	<p>International and local media representatives as well as federations' communications staff who are interested in covering the event can register online (http://rgform.eu/event.php?id_prop=6259) (deadline 17th of November 2024)</p>																										
<p>SOCIAL MEDIA</p>	<p>Official social media activities: Event: @aggtartu2024 #aggtartu2024 LOC: @estoniangymnastics Web: www.estoniangymnastics.ee</p>																										
<p>DEADLINES SUMMARY</p>	<p>All registrations must be done online by IFAGG members http://rgform.eu/event.php?id_prop=6259</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"><u>REGISTRATIONS:</u></td> <td></td> </tr> <tr> <td style="padding: 5px;">Preliminary Registration ONLINE (register delegation, estimated number of gymnasts, coaches, judges and other delegation members)</td> <td style="text-align: right; padding: 5px;">August 22nd 2024</td> </tr> <tr> <td style="padding: 5px;">Definitive Registration ONLINE (confirmation of participation by entering the number of delegation members per team)</td> <td style="text-align: right; padding: 5px;">September 22nd 2024</td> </tr> <tr> <td style="padding: 5px;">Nominative Registration ONLINE (register all groups and delegation members by name)</td> <td style="text-align: right; padding: 5px;">October 22nd 2024</td> </tr> <tr> <td style="padding: 5px;">Judges</td> <td style="text-align: right; padding: 5px;">October 22nd 2024</td> </tr> <tr> <td style="padding: 5px;"><u>ACCOMMODATION AND MEALS:</u></td> <td></td> </tr> <tr> <td style="padding: 5px;">Preliminary hotel booking ONLINE (nr of hotel rooms per delegation)</td> <td style="text-align: right; padding: 5px;">August 22nd 2024</td> </tr> <tr> <td style="padding: 5px;">Definitive registration ONLINE (nr of hotel rooms per team)</td> <td style="text-align: right; padding: 5px;">September 22nd 2024</td> </tr> <tr> <td style="padding: 5px;">Nominative registration and meal request ONLINE (names of the participants and rooming lists)</td> <td style="text-align: right; padding: 5px;">October 22nd 2024</td> </tr> <tr> <td style="padding: 5px;"><u>PAYMENTS:</u></td> <td></td> </tr> <tr> <td style="padding: 5px;">Entry fee, 50% of accommodation</td> <td style="text-align: right; padding: 5px;">September 22nd 2024</td> </tr> <tr> <td style="padding: 5px;">Remaining 50% of accommodation, meals and transfer</td> <td style="text-align: right; padding: 5px;">October 22nd 2024</td> </tr> <tr> <td style="padding: 5px;"><u>TRAVEL PLAN AND TRANSFER REQUEST:</u></td> <td style="text-align: right; padding: 5px;">October 22nd 2024</td> </tr> </table>	<u>REGISTRATIONS:</u>		Preliminary Registration ONLINE (register delegation, estimated number of gymnasts, coaches, judges and other delegation members)	August 22nd 2024	Definitive Registration ONLINE (confirmation of participation by entering the number of delegation members per team)	September 22nd 2024	Nominative Registration ONLINE (register all groups and delegation members by name)	October 22nd 2024	Judges	October 22nd 2024	<u>ACCOMMODATION AND MEALS:</u>		Preliminary hotel booking ONLINE (nr of hotel rooms per delegation)	August 22nd 2024	Definitive registration ONLINE (nr of hotel rooms per team)	September 22nd 2024	Nominative registration and meal request ONLINE (names of the participants and rooming lists)	October 22nd 2024	<u>PAYMENTS:</u>		Entry fee, 50% of accommodation	September 22nd 2024	Remaining 50% of accommodation, meals and transfer	October 22nd 2024	<u>TRAVEL PLAN AND TRANSFER REQUEST:</u>	October 22nd 2024
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	VISA REQUEST (aggtartu2024@estoniangymnastics.ee)	August 22nd 2024
	UPLOAD MUSIC TO RG FORM (mp3)	October 22nd 2024
ADDITIONAL INFORMATION	The LOC reserves the right to make any further changes whenever necessary in accordance with IFAGG rules.	

Sincerely



Tene-Riin Vaarmann
Secretary General
ESTONIAN GYMNASTICS FEDERATION

